



Meeting of the Trustees of All Saints Schools Trust

Minutes of the Meeting held on Friday, 5th April 2019 at 3.00pm
At Stradbroke Primary School – Stradbroke

In attendance:

Melanie Barrow	MB	CEO/Trustee	Present
Judi Bush	JB	Trustee	Present
Garry Deeks	GD	Trustee	Absent
Nancy Ford	NF	Trustee	Present
James Hargrave	JH	Chair / Trustee	Present
Isobel Hunter	IH	Trustee	Present
Thomas Jarrett	TJ	Trustee	Present
Jill Wright	JW	Trustee	Present
Paul Parslow-Williams	PPW	Exec. Headteacher/Deputy CEO	In attendance
Karen Preece	KP	CFO	In attendance
Odile Wladon	OW	Clerk	In attendance

		Action
1.	Apologies for Absence There were no apologies for absence	
2.	Declarations of Interest There were none.	
3.	Minutes of meeting held on 26th March 2019 Review and approval of the minutes were carried forward to the next Trust Board meeting.	
4.	Request from DfE Trustees reviewed a request from the DfE regarding the sponsorship of Great Whelnetham Cof E Primary School. Trustees reviewed and discussed all available information on the school. This information included current and future financial positions, staffing structure and school data together with the recent Ofsted report. MB and PPW had prepared an extensive range of documents and data for review as part of a due diligence exercise. Trustees thanked both for the tremendous work undertaken to collate all the information in such a short period of time, this work enabled Trustees to review all information and data available to enable them to reach an informed decision.	

	<p>Following the review of the information, Trustees agreed the following. The All Saints Schools Trust is interested in principle in sponsoring Great WhelIntham subject to the following points:</p> <ol style="list-style-type: none"> 1. An IEB (or similar) is immediately put in place, and assurances are received that no further strategic or expenditure decisions will be approved without ASST authorisation. 2. Any financial deficit will be paid off. 3. A contribution to structural costs is made, or the ASST are paid to deal with this. 4. The ban on NQT recruitment is lifted. 5. The GAG will need to be stabilised. 	
	<p>Dates of next meeting: 24th April 2019 @ 4pm – to be held at Wortham.</p>	

The meeting closed at 5.30pm.

Actions from current meeting and items from previous meetings:

Action Point	Reference		To be completed by:
AP.2	17/04/18 Item 9	Local Governing Body Terms of Reference: amendment to Section 3.1.3.	JH to complete
AP.3	17/04/18 Item 11	Committee Structure and Membership: the HR Committee to establish and convene a Staff Forum.	IH and GD to organise
AP.32	28/02/19 Item 3.2	Responsibilities between CFO and Clerk role to be clarified with job description presented to Trust Board for approval.	CEO/Chair/CFO
AP.33	28/02/19 Item 6.2	Pay Policy to be reviewed to set a new scale for unqualified trainee teachers.	MB/HR Cttee
AP.34	26/3/19 Item 8.	A review of governance including structure and schedule of Trust Board meetings.	MB/JH/Clerk

Signed: _____

Date: _____

Chairman